



Connecticut Convention Center

100 Columbus Blvd., Hartford, Connecticut 06103

Phone: 860.728.2603 Fax: 860.728.2641 Cell: 860.604.6790

Forms available online at www.ctconventions.com

Services Provided by Demers



AV _____

BANNER HANGING SERVICE ORDER FORM

Name of Event:	Date of Event:
Firm Name:	Booth Number:
Street Address:	Contact Person:
City, State, Zip:	On-Site Phone Number:
E-mail Address:	

Payment notice – services will not be supplied until total due is paid in full.

Tax must be included unless you submit State of CT Tax Exemption documentation with your order form.

Check payment method only accepted on prepaid orders.

Prepaid rates apply to orders paid in full and received 7 days prior to first scheduled move in day.

Standard rates apply after the 7 day cut off rate. No exceptions.

Payment Information Must Accompany Order

Money Order #:	Check #:
<input type="checkbox"/> MasterCard <input type="checkbox"/> Discover Card <input type="checkbox"/> Visa <input type="checkbox"/> American Express	
Name on Card:	
Credit Card #:	
Expiration Date:	
Authorized Signature:	

Size of Banner	# of Banners	Pre-Paid Rate \$175.00	Standard Rate \$230.00

IMPORTANT NOTE: BANNER(S) WILL BE HUNG DURING MOVE-IN HOURS OR AS CUSTOMER REQUESTS WHEN ONSITE. BANNER HANGING RATES DO NOT INCLUDE THE COST OF ELECTRICITY FOR THOSE BANNERS THAT REQUIRE LIGHTING. BANNER HANGING RATES ARE BASED ON BANNERS MADE OF CLOTH/CANVAS/NYLON WITH GROMMETS FOR HANGING POINTS. FOR ALL OTHER MATERIALS, 3D BANNERS & BANNERS IN EXCESS OF 4' X 12', PLEASE CONTACT DEMERS AT 860.728.2590 FOR A PRICE QUOTE.

SUBTOTAL:
6.35% SALES TAX:
ORDER TOTAL:

ADDITIONAL CHARGES APPLY TO ALL ORDERS BASED ON EXTRA MATERIALS AND LABOR TIME NEEDED TO HANG BANNERS